ICBB&ICCEMB2016 Bangkok Thailand

5th International Conference on Biotechnology and Bioengineering
International Conference on Coastal Ecology and Marine Biotechnology

Important Information for Presentation Preparation

1. Presentation session PC
All oral presentation will be conducted by using laptop PC and LCD projector. We will put a MS-Windows 10 laptop PC for presentation.

At the check-in time on Dec. 8, the PC will be placed beside the reception desk for preview and test; and during conference time on Dec. 9-10, the PC will be placed on the stage with mouse and laser pointer.

All speakers are kindly asked to confirm your file will work as expected with the PC before your presentation (you cannot edit your presentation file on the session PC). Any presentation using OHP sheet, slide film or video movie is not acceptable.

We will install the following freely available software on the PC.
- Microsoft PowerPoint Viewer: http://www.microsoft.com/en-us/download/details.aspx?id=13
- Adobe Acrobat Reader: http://www.adobe.com/support/downloads/product.jsp?platform=windows&product=10

2. Presentation slide
Please prepare the presentation file with Microsoft PowerPoint 2003 or later versions with extensions *.ppt or *.pptx. Alternatively, you can use the Adobe Acrobat with extension *.pdf (will be played in full screen mode).

Showing the well-designed visual aids (picture or movie) is encouraged to facilitate understanding your presentation (seeing is believing). The movie/audio file should be embedded within the presentation file or accessible from the presentation file. Minimizing the size of movie or audio file might suppress unexpected error during the play. If you have audio(s) or video(s) to play during the presentation, please inform us at your earliest convenience.

Presentation slide is recommend to be sent to us before Dec. 8 through email or copy to the computer by USB flash disk or USB external disc (FAT32 or NTFS formatted) at check-in time. We will rename the file by serial number after we get the presentation files (The serial number to each presentation will be found in conference program).

3. Important Note
Bringing your own laptop, tablet, smart phone or desktop PC for your presentation are not acceptable to minimize time loss for changing the PC, except for Macintosh.

Any of SD/MD/CF/xD/Memory stick/MMC media is not acceptable, too. Your media and the file should be free of virus infection.

It's important to have a backup copy in your mail box before the conference, in case that the file might not be loaded caused by unexpected compatibility issue or physical damage of your USB drive.